



Tuition Invoice, 2011-2012

Monthly Tuition Rate	CDO - Mon	\$101
	CDO - Fri	\$106
	2s	\$175
	3s*	\$218
	4s**	\$265
Monthly Buyout Fee	2s	\$46
	3s*	\$52
	4s**	\$46
Monthly Lunch Bunch	1 day/week	\$30
	2 days/week	\$60
	3 days/week	\$90
	4 days/week	\$120
Materials Fee***	CDO - Mon	\$24.00
	CDO - Fri	\$24.00
	2s	\$50.00
	3s*	\$83.00
	4s**	\$120.00
Sibling Discount	CDO - Mon	\$11
	CDO - Fri	\$11
	2s	\$18
	3s*	\$22
	4s**	\$27

*3s includes students in the 3s class as well as students in the 3/4s class who attend 3 days per week
 **4s includes students in the 4s class as well as students in the 3/4s class who attend 4 days per week
 ***Materials Fees are due in Jun '11 with May '12 tuition deposit and with Jan '12 tuition.

Month _____

Family Name _____

Child #1 _____

Class _____

Tuition _____

+ Buyout _____

+ Lunch Bunch _____

+ Materials Fees _____

Child #2 _____

Class _____

Tuition _____

+ Buyout _____

+ Lunch Bunch _____

+ Materials Fees _____

- Sibling Discount _____

Other (please specify) _____

= TOTAL _____



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Child #1 _____

Class _____

Tuition _____

+ Buyout _____

+ Lunch Bunch _____

+ Materials Fees _____

Child #2 _____

Class _____

Tuition _____

+ Buyout _____

+ Lunch Bunch _____

+ Materials Fees _____

- Sibling Discount _____

Other (please specify) _____

= TOTAL _____

- **Tuition** is due by the FIRST of each month. **Please pay on time and include your tuition invoice.** Payments may not be accepted without an invoice. If there is more than one child per family enrolled during the same school year, full tuition will be charged for the oldest child. A 10% tuition discount will apply to younger siblings' class(es). Check the schedule below for the monthly amounts.
- **Grace Period:** A grace period for all payments extends through the 10th of each month. **Payment not received by the 10th should INCLUDE a \$25.00 late fee.** There is a \$25.00 charge for all returned checks.
- **Payment for the May 2012 tuition is due on June 1, 2011 for current PNS families and on March 1, 2011 for new families.** Please make your payment promptly to reserve your child's spot.
- **Materials fee:** The first half is due with your May 2012 tuition deposit and the other half of the materials fee is due with the January 2012 tuition. (See Payment Schedule below).
- **Discount for Early Payment in Full:** You are entitled to a 5% discount off tuition if payment in full for the 2011 - 2012 school year is received by September 10, 2011. Contact Terri Radziewski (t_radzi@yahoo.com) for your family total **before** submitting payment.
- **Checks:** Please make your checks payable to "Providence Nursery School, Inc." The name of your child must be printed on the memo line. Put all the tuition checks in the black PNS mailbox in the hallway by the kitchen or in the purple Treasurer's box in the Music Room, or you may mail your checks to Terri Radziewski, 7567 Marshall Dr., Annandale, VA 22003.
- **Reminder:** All requests for tuition refunds must be *in writing* and require *thirty days notice*. See the Bylaws paragraph 8.2 for details. The May 2012 tuition deposit will not be refunded if withdrawal occurs after July 1, 2011.

Payment Schedule 2011-2012

Due Date	Child's Day Out		Two Year Olds	Three Year Olds		Four Year Olds	
	M	F	2's	3's	3-4's	3-4's	4's
June 2011 (tuition for May 2012)	\$101	\$106	\$175	\$218	\$218	\$265	\$265
+ materials fee	+ 24	+ 24	+ 50	+ 83	+ 83	+ 120	+ 120
= Total Due	= 125	= 130	= 225	= 301	= 301	= 385	= 385
September 2011	\$101	\$106	\$175	\$218	\$218	\$265	\$265
October 2011	\$101	\$106	\$175	\$218	\$218	\$265	\$265
November 2011	\$101	\$106	\$175	\$218	\$218	\$265	\$265
December 2011	\$101	\$106	\$175	\$218	\$218	\$265	\$265
Jan. 2012	\$101	\$106	\$175	\$218	\$218	\$265	\$265
+ materials fee	+ 24	+ 24	+ 50	+ 83	+ 83	+ 120	+ 120
= Total Due	= 125	= 130	= 225	= 301	= 301	= 385	= 385
Feb. 2012	\$101	\$106	\$175	\$218	\$218	\$265	\$265
March 2012	\$101	\$106	\$175	\$218	\$218	\$265	\$265
April 2012	\$101	\$106	\$175	\$218	\$218	\$265	\$265
May 2012	N/A	N/A	N/A	Lunch Bunch fee only			
Buy-Outs Add per Month:	N/A	N/A	\$46	\$52	\$52	\$46	\$46
Sibling Discount- Subtract per Month:	\$11	\$11	\$18	\$22	\$22	\$27	\$27

- **Lunch Bunch:** This year lunch bunch fees can be included in your tuition check. Monthly cost is as follows:
 - \$30/month – for attending one day a week
 - \$60/month – for attending two days a week
 - \$90/month – for attending three days a week
 - \$120/month – for attending four days a week.
- **Substitutes:** If you substitute in a class for a teacher/aide or for an open buyout day (not swapping with another parent for your regularly scheduled days) then you may earn volunteer hours for your time or take a tuition discount of up to \$45 for each time you sub. Contact Terri Radziewski if you have any questions.
- **Tuition Assistance:** Tuition assistance is available on a limited basis for those in need. You may obtain a confidential application by contacting the President. Applications must be received no later than June 1, 2011 for the 2011-2012 school year.